

Brentwood Borough Council - Operational Risk
Summary Risk Report

Significant Risk Exposure Changes

Risk No	Risk Description	Residual Risk Rating			Current Risk Rating			Movement	Risk Response/Update on action required
		May-16			Nov-16				
		*L	*I		*L	*I			
PEH3	Planning - Delay in issuing decisions within statutory timescales	3	4	12	4	4	16	↑	COMMENT NOV 2016: Risk increased after review of performance statistics and fact that a large increase in extensions of time for determining certain applications have been agreed.
PEH6	Failure to manage Lone Working arrangements caused by insufficient management of risk or activity controls to enable safe service delivery	2	4	8	3	4	12	↑	COMMENT NOV 2016: Purchase of Electronic Lone Working Devices to monitor Lone Workers and raise alarm remotely via an Alarm Receiving Centre now required, following extensive piloting and testing in different Service Areas. Cost to provide £25,000 (£12,000) secured, £13,000 additional funding required.
A5	Failure to complete 5 yearly circuit testing in corporate buildings resulting in possible loss of building and/or death or serious injury	1	5	5	2	5	10	↑	COMMENT NOV 2016: Risk increased as multi storey car park testing has been delayed.
PEH6	Planning - Increased workload due to: - Increase in applications - Changes in legislation - Failure to have files sorted and uploaded - Loss of key staff	4	4	16	2	4	8	↓	COMMENT NOV 2016: Team experiencing an increase in applications, but staff resource is now back to full strength. Risk being managed.
A2	Loss of asset due to fire in corporate buildings	2	4	8	1	4	4	↓	COMMENT NOV 2016: Completed assessments have been reviewed and actions taken

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A6	Failure to maximise returns from our property assets due to missed rental payments on existing leases and licenses	3	3	9	1	3	3	↓	COMMENT NOV 2016: Some leases now complete and backlog reduced. Existing leases nearing end are currently being reviewed.
L4	Hutton Community Centre	1	2	2	0	0		CLOSED	COMMENT NOV 2016: Lease has been completed with Hutton Community Centre CIO and handover on 1 July 2016. This risk has been removed from the risk register

New Risks

Risk No	Risk Description	Likelihood	Impact	Owner	Impact Description
HRB5	A reduction in Revenues & Benefits performance due to the TUPE of Brentwood Revenues & Benefits staff to Basildon BC	2	4	Billings and Benefits Shared Services Manager	Performance targets not met. Reputational damage. Job dissatisfaction. Staff under performing. Customer complaints.

* L = Likelihood Rating (1 = Low, 5 = High)
* I = Impact Rating (1 = Low, 5 = High)